

# Curriculum Board Meeting Minutes

*Heincaid*  
10/19/18

Meeting Date: Monday, October 15, 2018

## Attendance

<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Arroyo, Mr. Alex
<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Barreiro, Mr. Daniel
<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No	Bell, Mr. Jeremy
<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Campbell, Dr. Lori
<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Guzman, Dr. Rita
<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No	Hatchett, Ms. Kimberly
<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Heath, Mr. Christopher
<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Johnson, Ms. Annette
<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Johnson, Dr. Carla
<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Jordan Stovall, Dr. Yolanda

<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No	Kale, Ms. Christina
<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Kogut, Ms. Kathleen
<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Kincaid, Ms. Heather
<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Moyer, Mr. Edward
<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Norrell, Dr. Jennifer
<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Ordaz, Ms. Araceli
<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Reyes Childress, Ms. Beatrice
<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No	Sartore, Ms. Renee
<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No	Schmitt, Ms. Margo

Mrs. Heather Kincaid called the meeting to order at 5:03 p.m.

**I. One Team One Plan – Rollins Elementary SIP Presentation – Ms. Glenda Rosado, Ms. Liz Linning and SIP Team**

- A. Reading goal is to have growth in the Illinois Assessment of Readiness scores of at least 5% by June 2019
- B. Math goal is to have growth in the Illinois Assessment of Readiness scores of at least 5% by June 2019
- C. Attendance goal is to increase the attendance rate by at least 30% by June 2019
- D. Adult Practices – Administrators and Staff
  - 1. Communicated expectations to staff
  - 2. Provided continuous professional development in instructional strategies
  - 3. Staff unpacked standards in reading, writing and MP3
  - 4. Staff developed quarterly common formative assessments
  - 5. Staff developed anchor charts to support the district focus standards
- E. Student Practices
  - 1. Engage in instruction related to RI.1, RI.2, W.1 and MP3
  - 2. Monitor and log their academic and behavior data using their data binders
  - 3. Review their own Common Formative Assessments data during individual conferences for goal setting
  - 4. Engage in Math Talks to enhance their ability to construct viable arguments
- F. Analyze NWEA-MAP results in reading and math
- G. Interpret, analyze and organize common formative assessments data quarterly
- H. SIP goal implementation strategies
  - 1. Attendance support team
  - 2. Monitor consecutive absences in IC
  - 3. Parent attendance letters generated at benchmark days
  - 4. Attendance incentives weekly, monthly, and school announcements
  - 5. Attendance workshops and individual meetings with parents

**II. High School Course Proposals – Ms. Marina Kosak**

- A. Data interpretation
  - 1. Juniors (SAT): 33% met benchmark score on the ERW section
  - 2. Sophomores (PSAT): 44% met benchmark score on ERW section
  - 3. Freshmen (PSAT 8/9): 41% met benchmark on the ERW section
- B. Course Recommendations
  - 1. AP Art History
  - 2. AP Environmental Science
  - 3. AP Human Geography
  - 4. Mandarin III
  - 5. Reading
    - a. 9<sup>th</sup> Grade – Strategic Reading I, Reading I and Honors Reading I
    - b. 10<sup>th</sup> Grade – Strategic Reading II, Reading II and Honors Reading II
    - c. 11<sup>th</sup> Grade – Strategic Reading III, Reading III and Honors Reading III
    - d. 12<sup>th</sup> Grade – College and Career Reading
  - 6. Statistics
  - 7. STEM Mathematics

**III. Elevate K – 12 – Dr. Lori Campbell**

- A. Elevate K-12 is live online instructional program
- B. Provides high quality instruction, engagement in learning, and proven academic outcomes
- C. District leaders can track usage and student progress on dashboards
- D. Implementing for Spanish speakers
- E. Cost for five (5) periods of Instruction for four (4) day and one (1) day of assessment is \$26,250
- K. Position will remain posted until filled

**IV. Sheltered Instruction Observation Protocol (SIOP) Training Proposal  
Dr. Rita Guzman**

- A. Research-based and validated instructional model for design and delivery to English learners
- B. Eight interrelated components to observe and practice
  - 1. Lesson preparation
  - 2. Building background
  - 3. Comprehensible input
  - 4. Strategies
  - 5. Interaction
  - 6. Practice and application
  - 7. Lesson delivery
  - 8. Review and assessment
- C. Three (3) Cohorts of thirty (30) people – Ninety (90) total
  - 1. Three (3) day on-site training
  - 2. The cost of each cohort is \$15,000 for a total of \$45,000 paid through Title II funds

- V. **Northwest Evaluation Association (NWEA) Measures of Academic Progress (MAP) Benchmark Update – Mr. Brad Wieher and Mrs. Heather Kincaid**
  - A. NWEA-MAP Reading data discussed by grade level – Kindergarten through High School
  - B. Discussion included
    - 1. Grade Level National Norms
    - 2. District 131 – grade level performance
  - C. Winter benchmark testing – January 2019
- VI. **District Needs Assessment & Strategic Plan Update – Dr. Jennifer Norrell**
  - A. District Needs Assessment co-interpretation on Thursday, November 1, 2018
  - B. List of participants has been set – forty (40) participants invited
  - C. Strategic Planning sessions will occur November 2018 through January 2019
- VII. **Arts in Education Grant – Mrs. Heather Kincaid and Dr. Jennifer Norrell**
  - A. Applied for prior to Dr. Norrell's tenure
  - B. Focus on visiting art teachers
  - C. Provided brief overview and budget of the grant
  - D. Only applicable to four schools (Benavides, Rollins, Oak Park and Beaupre)
  - E. Moving discussion to full board
- VIII. **6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students Recommendations – Mrs. Heather Kincaid**
  - A. **Addition:** *A maximum of 3.0 credits of outside coursework will be accepted during four years in high school, unless the student is enrolled in a district-approved program.*
  - B. **Removal:** *Volunteer service credit. A student participating in the District's Volunteer Service Credit Program, if any, may earn credit toward graduation for the performance of community service. The amount of credit given for program participation shall not exceed that given for completion of one semester of language arts, math, science, or social studies.*
- IX. **Enrollment Update – Mrs. Beatrice Reyes Childress**
  - A. Enrollment on September 30, 2018 is 14,028
  - B. Decline in enrollment in K - 5
  - C. Average daily attendance – looking at data across years and months
  - D. Sample promotional flyer presented and discussed for Attendance Campaign
- X. **New Business – None**
- XI. **Public Comments – None**
- XII. **Adjournment – 6:45 p.m.**